en

Publication | 02.10.2025

Human Resources Management System

Call for tender

+++ Please find all related documents in the sidebar +++

The Greens/EFA Group in the European Parliament is launching a competitive dialogue with a view to awarding a contract for a new Human Resources Management System.

The maximum duration of the contract will be until 30th June 2029.

Please find enclosed the procurement documents relating to this contract, which provide the information you will require should you decide to participate. Those documents are as follows:

- this letter of invitation to submit an initial tender;
- the specifications and the annexes thereto, providing detailed information on the subject of the contract, the technical specifications, the award criteria, and the supporting documents and annexes which you must submit with your tender;
- the model contract and the annexes thereto.

If you are interested in taking part in this procurement procedure, please submit a request to participate in one of the European Union's official languages, where possible in English, before the closing date given in the descriptive document.

You are reminded that, save in the following exceptional circumstances, all contact between candidates and the Greens/EFA Group in the European Parliament is prohibited throughout the procedure:

Prior to the closing date for submission of tenders:

- ***On the initiative of candidates,*** in order to receive additional information for the sole purpose of clarifying the nature of the contract. Candidates who wish to obtain additional information on the procurement documents should submit their questions solely **in writing**,

by e-mail to the following address:

alexander.sassmannshausen@europarl.europa.eu

Any request in writing for additional information must bear the following:

Tender procedure: Greens/EFA HRMS.

No response will be given to any request for additional information received less than three working days before the closing date for submission.

The Greens/EFA Group will not respond to oral questions, questions submitted after the above deadline, or questions which are incorrectly worded or addressed.

Any questions received, together with the relevant replies, will be sent by the Greens/EFA Group in the European Parliament to all candidates to whom the specifications were sent.

Replies sent simultaneously to all candidates will be written only in English.

On the initiative of the Greens/EFA Group in the European Parliament, if we discover an error, inaccuracy, an omission or any other material shortcoming in the wording of any of the tender documents.

If appropriate, the additional information and the information referred to above will be communicated on the same date and on strictly identical terms to all the candidates who requested the specifications.

After the requests have been opened, the Greens/EFA Group will take the initiative to contact the candidates:

Candidates will be notified of the outcome of the first step (evaluation of requests to participate against the exclusion and selection criteria) by email. The same email address will be used by the contracting authority for all other communication in the selection phase.

December 2025

Guillaume SELLIER
Authorising officer

The Greens/EFA Group in the European Parliament

Recommended

Job



[EFA Network Officer]

06.11.2026

Job

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[Job Opening: Logistics and Editorial officer]

29.10.2026

Publication



[Call for tenders: Greens/EFA Consultation widget]

18.10.2026

Publication



[Call for tenders: The Greens/EFA CRM Software]

08.10.2026

Contact person



Alexander Sassmannshausen

IT project manager



Guillaume Sellier

Deputy Secretary General

Attached documents

Call for Tender Human Resources Management System - Procedure description
Call for Tender Human Resources Management System -Annex
Call for Tender Human Resources Management System - Project Charter

Please share

- E-Mail