



Job Opening

Vacancy Notice – Policy adviser for the FEMM committee

Contractual agent, FG III, maternity leave cover for six months

This is to inform you that the Greens/EFA group in the European Parliament is looking for a full-time Policy Adviser for the FEMM committee (fixed-term contractual agent contract of six months, function group III).

Deadline for application: 14/10/2022 noon

Starting date: As soon as possible

Tasks to be performed:

-) Following the political agenda of the FEMM committee;
-) Preparing and inspiring discussion on respective reports and amendments on committee and group level;
-) Advising and coordinating MEPs on policy issues related to FEMM;
-) Writing briefings and preparing voting lists for reports at committee and plenary level;
-) Preparing and developing political initiatives towards the public;
-) Establishing working relations to the European Parliament and the European institutions and relevant international institutions;
-) Networking and coordination with the relevant NGOs on EU and Member State level as well as with Greens in national and regional parliaments;
-) Contributing with content to the Group's campaigning and media work in relation to the fields of competence;

Qualifications and experience required:

-) have a very good knowledge of EU policies in the scope of the FEMM Committee;

- J have strong knowledge of the institutional structure of the European Union and its activities as well as of the functioning of the European Parliament;
- J have very good writing and organisation skills;
- J have strong analytical and negotiations skills;
- J have an excellent standard of English and be fluent in at least one other EU language;
- J have working experience in line with the function of at least 3 years, more years of experience considered an asset.
- J experience in a political environment and a multicultural surrounding; knowledge of the Greens/EFA political positions, in particular in relation to the fields of competence;

Under article 89 (3) of the Conditions of Employment of Other Servants (CEOS) of the European Communities, candidates must:

- be citizen of an EU Member State; unless an exception is authorised by the authority referred to article 6 (1);
- enjoy full rights as citizen;
- have fulfilled any obligations imposed by the laws concerning military service;
- meet the character requirements for the duties involved.

We expect the candidate to be an excellent team player, open minded and proactive, who likes to work in a multicultural environment, ready to work flexible hours and joining on missions.

The Greens/EFA group is an equal opportunity employer. We promote diversity and are committed to creating an inclusive environment. In case of equal appreciation on competence and suitability for the position, preference will be given to female applicants.

In case of interest in this position, send a motivation letter with your CV by e-mail only to the Greens/EFA HR department (Greens.HR@ep.europa.eu) before the 14th of October noon (12h00 Brussels time).